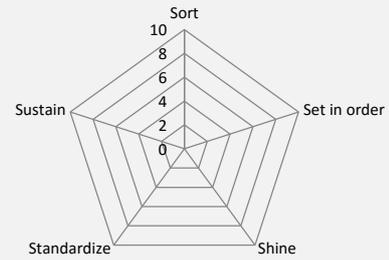


TnP Visual Workplace - 5S Audit

Date :	
Department :	
Audit done by :	
Audit signed by :	
Document version and number:	
...	



	Statement	Agree = 2 Partly agree = 1 Disagree = 0	Total	Observations, comments, improvementideas
Sort	Unnecessary materials / tools not present	0		
	Loose or unnecessary documents are not present	0		
	Unnecessary tags are present and are getting used	0		
	False production is not stored in the area	0		
	Cabinets are closed and without unnecessary materials	0		
Set in order	Walkways and directions are clearly marked	0		
	Pipework is marked	0		
	Materials and tools have a fixed place	0		
	Cabinets and shelves are provided with identification	0		
		0		
Shine	The floors are clean, egal and in good condition	0		
	The area is clean and free from leaks	0		
	Waste gets removed from the department directly	0		
	The clothes of the employees look groomed	0		
	Improvementplans attn cleaning are present	0		
Standardize	Cleaningplans are up to date and signed	0		
	Place marks are in accordance with the standard	0		
	The 5S standards are present	0		
	Production standards are present	0		
	Procedures and standards are present	0		
Sustain	Employees know about S5 and support it	0		
	The 5S board is up to date and contains audit information	0		
	Improvement ideas are followed up on time	0		
	5S audits are done frequently	0		
	The management leads the 5S audit	0		